

**SC DEPARTMENT OF CORRECTIONS**

**-JOB POSTING NOTICE (EOE)-**

OPENING DATE: 11/14/17

CLOSING DATE: UNTIL FILLED

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SCDC INTERNAL TITLE: TRADES MANAGER SCDC POSITION #: 021651  
HOURS/WEEKLY: 037.50 SHIFT SCHEDULE: 02 WORK TIME: 0730 AM - 0330 PM  
LOCATION: ELECTRICAL, COLUMBIA (RICHLAND)

STATE JOB TITLE: TRADES MANAGER STATE JOB CLASS: 9999  
HRLY RATE: \$ 024.71 SCEIS POSITION #: 61058430

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MINIMUM AND ADDITIONAL REQUIREMENTS:

A HIGH SCHOOL DIPLOMA AND PROFESSIONAL EXPERIENCE DIRECTLY  
RELATED TO THE AREA OF EMPLOYMENT.

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THE AREA OF EMPLOYMENT. (THIS IS A TEMPORARY POSITION PAID AT AN  
ESTABLISHED HOURLY RATE FOR HOURS WORKED. TEMPORARY POSITIONS DO NOT  
INCLUDE LEAVE, BENEFITS OR GRIEVANCE RIGHTS).

DESCRIPTION OF DUTIES:

INSTALL & MAINTAIN THE VIDEO & DATA CABLING & ASSOCIATED EQUIPMENT  
THROUGHOUT THE AGENCY BOTH ANALOG & IP TYPES. PERFORM PHYSICAL  
NETWORK PLANNING, DESIGN, & DOCUMENTATION. READS BLUEPRINTS & WIRING  
PROGRAMS TO DETERMINE MATERIALS & EQUIPMENT NEEDS & WORKS WITH  
RESOURCE INFORMATION MANAGEMENT (RIM) DESIGN TEAM & OUTSIDE VENDORS,  
TO ESTABLISH JOB SPECIFICATIONS, INSTALLATION, OR MODIFICATION.  
COORDINATES/PERFORMS THE PROGRAMMING & INSTALLATION OF ANALOG & IP  
VIDEO SYSTEMS. TROUBLESHOOTS VIDEO & DATA CONNECTIVITY & PERFORMS  
INITIAL USER TRAINING. PERFORMS ROUTINE & EMERGENCY REPAIRS TO  
DAMAGED CAMERAS & EQUIPMENT TO ENSURE PROMPT REPAIRS. WORKS WITH  
SERVICE PROVIDERS TO TROUBLESHOOT VIDEO & DATA CIRCUIT FAULTS.  
MAINTAINS REQUIRED MATERIALS & EQUIPMENT. REQUISITIONS MATERIALS,  
PARTS & EQUIPMENT AS NEEDED TO COMPLETE ASSIGNMENTS. CDL "B" LICENSE  
REQUIRED OR OBTAINED WITHIN SIX MONTHS OF HIRE. MUST COMPLETE SCDCTA  
TRAINING.

COMMENTS:

MUST ATTEND SCDC BASIC TRAINING