SC DEPARTMENT OF CORRECTIONS

-JOB POSTING NOTICE (EOE)-

OPENING DATE: 02/14/18 CLOSING DATE: 02/22/18 (4:30 PM)

SCDC INTERNAL TITLE: QUAL MENTAL HEALTH PROF SCDC POSITION #: 013904
HOURS/WEEKLY: 037.50 SHIFT SCHEDULE: 02 WORK TIME: 0800 AM - 0400 PM
LOCATION: MENTAL HEALTH, COLUMBIA (RICHLAND)

STATE JOB TITLE: HUMAN SERVICES COORD II STATE JOB CLASS: GA60
PAY BAND/LEVEL: 06 B
BAND: 06 SPECIAL INCENTIVE: NO
HIRING SALARY RANGE: $ 041561 - $ 053676 SCEIS POSITION #: 61022937

MINIMUM AND ADDITIONAL REQUIREMENTS:
A BACHELOR'S DEGREE AND PROFESSIONAL EXPERIENCE IN HUMAN SERVICES OR SOCIAL SERVICES PROGRAMS.
A MASTER'S DEGREE IN CLINICAL SOCIAL WORK PREFERRED AND FIVE (5) YEARS EXPERIENCE IN COUNSELING TO INCLUDE TWO (2) YEARS OF SUPERVISORY EXPERIENCE. MUST BE LICENSED AS A LMSW OR LPC-I

DESCRIPTION OF DUTIES:
CONDUCTS GILLIAM PSYCHIATRIC HOSPITAL INTAKE TEAM ON A ROTATIONAL BASIS PROVIDING ASSESSMENTS AND COMPLETING REQUIRED DOCUMENTATION AS SCHEDULED. SERVE AS CASE MANAGER FOR ASSIGNED CASES AND PERFORM INDIVIDUAL COUNSELING. PROVIDE APPROPRIATE COUNSELING AND TREATMENT PLANS FOR ASSIGNED CASES. ANNOTATE HOSPITAL RECORDS AND PREPARE REPORTS AND DISCHARGE SUMMARIES ON ASSIGNED CLIENTS RECORDING OBSERVATIONS, TREATMENT AND RECOMMENDATIONS AS REQUIRED. CONDUCT WEEKLY GROUP THERAPY AND WRITE PLANS AS REQUIRED. PREPARE GROUP TREATMENT PLANS FOR APPROVAL. SERVE AS AN ACTIVE MEMBER OF GPH TREATMENT TEAM, DISCUSSING ASSIGNED CASES AND PROVIDING FEEDBACK TO OTHER TEAM MEMBERS. PROVIDE ROTATING WEEKEND SUPERVISORY COVERAGE. FUNCTIONS AS FIRST SHIFT SUPERVISOR AND SERVES AS FIRST SHIFT STAFF IN THE ABSENCE OF FIRST SHIFT STAFF.
COMMENTS:
PLEASE SUBMIT A RESUME AND COPY OF LICENSE WITH APPLICATION