SC DEPARTMENT OF CORRECTIONS

-JOB POSTING NOTICE (EOE)-

OPENING DATE: 11/14/17 CLOSING DATE: UNTIL FILLED

SCDC INTERNAL TITLE: TRADES MANAGER SCDC POSITION #: 020891
HOURS/WEEKLY: 037.50 SHIFT SCHEDULE: 02 WORK TIME: 0730 AM - 0330 PM
LOCATION: ELECTRICAL, COLUMBIA (RICHLAND)

STATE JOB TITLE: TRADES MANAGER STATE JOB CLASS: KC60
PAY BAND/LEVEL: 06 A
BAND: 06 SPECIAL INCENTIVE: NO
HIRING SALARY RANGE: $ 039960 - $ 051623 SCEIS POSITION #: 61019460

MINIMUM AND ADDITIONAL REQUIREMENTS:
A HIGH SCHOOL DIPLOMA AND PROFESSIONAL EXPERIENCE DIRECTLY RELATED TO THE AREA OF EMPLOYMENT.
(OR AN ACCEPTABLE EQUIVALENCY AS APPROVED BY THE DIVISION OF STATE HUMAN RESOURCES). A HIGH SCHOOL DIPLOMA AND FIVE (5) YEARS EXPERIENCE IN THE FIELD OF ELECTRONICS/ELECTRICAL SYSTEMS, INCLUDING HIGH AND LOW VOLTAGE, WIRING, SECURITY SYSTEMS, CCTV, FIRE ALARMS, ETC.

DESCRIPTION OF DUTIES:
INSTALL & MAINTAIN THE VIDEO & DATA CABLING & ASSOCIATED EQUIPMENT THROUGHOUT THE AGENCY BOTH ANALOG & IP TYPES. PERFORM PHYSICAL NETWORK PLANNING, DESIGN, & DOCUMENTATION. READS BLUEPRINTS & WIRING PROGRAMS TO DETERMINE MATERIALS & EQUIPMENT NEEDS & WORKS WITH RESOURCE INFORMATION MANAGEMENT (RIM) DESIGN TEAM & OUTSIDE VENDORS, TO ESTABLISH JOB SPECIFICATIONS, INSTALLATION, OR MODIFICATION. COORDINATES/PERFORMS THE PROGRAMMING & INSTALLATION OF ANALOG & IP VIDEO SYSTEMS. TROUBLESHOOTS VIDEO & DATA CONNECTIVITY & PERFORMS INITIAL USER TRAINING. PERFORMS ROUTINE & EMERGENCY REPAIRS TO DAMAGED CAMERAS & EQUIPMENT TO ENSURE PROMPT REPAIRS. WORKS WITH SERVICE PROVIDERS TO TROUBLESHOOT VIDEO & DATA CIRCUIT FAULTS. MAINTAINS REQUIRED MATERIALS & EQUIPMENT. REQUISITIONS MATERIALS, PARTS & EQUIPMENT AS NEEDED TO COMPLETE ASSIGNMENTS. CDL "B" LICENSE REQUIRED OR OBTAINED WITHIN SIX MONTHS OF HIRE. MUST COMPLETE SCDCTA TRAINING.
COMMENTS:
MUST ATTEND SCDC BASIC TRAINING