# *SC DEPARTMENT OF CORRECTIONS*

# *-JOB POSTING NOTICE (EOE)-*

OPENING DATE: 07/25/17 CLOSING DATE: UNTIL FILLED

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SCDC INTERNAL TITLE: CERTIFIED TEACHER SCDC POSITION #: 020523

HOURS/WEEKLY: 037.50 SHIFT SCHEDULE: 02 WORK TIME: 0800 AM - 0400 PM

LOCATION: RIDGELAND CORR INSTITUTION, RIDGELAND (JASPER) LEVEL 2

STATE JOB TITLE: CERTIFIED TEACHER STATE JOB CLASS: UB02

SALARY BASED ON CERTIFICATION SPECIAL INCENTIVE: NO

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MINIMUM AND ADDITIONAL REQUIREMENTS:

MUST POSSESS A VALID SC TEACHING CERTIFICATE. CERTIFICATION IN SECONDARY MATH, SCIENCE, SOCIAL STUDIES, ENGLISH/LANUGAGE ARTS OR SPECIAL EDUCATIONAL PREFERRED.

DESCRIPTION OF DUTIES:

UNDER THE DIRECTION OF SUPERINTENDENT/DESIGNEE, DELIVERS SUPPLEMENTAL, INDIVIDUALIZED INSTRUCTION TO MEET THE ACADEMIC NEEDS OF STUDENTS AT THE SECONDARY LEVEL. PROVIDE SUPPLEMENTAL AND INDIVIDUALIZED INSTRUCTION. MANAGE AND MAINTAIN COMPUTERS AND SOFTWARE. PROVIDE TRANSITION SERVICES (INCLUDING DELIVERY OF THE EMPLOYABILITY SKILLS CURRICULUM). MAINTAIN AN EFFECTIVE INSTRUCTIONAL PROGRAM. SATISFIES ALL REQUIREMENTS OF MANDATORY TRAINING (SCDC/ PUSD). PERFORMS OTHER DUTIES AS ASSIGNED. (CLOSING DATE: UNTIL FILLED)