

**SOUTH CAROLINA DEPARTMENT OF CORRECTIONS**  
**Palmetto Unified School District**  
**Board of Trustees Meeting**  
**July 14, 2011**

Board Members Present

Gen. James Tuten  
Mr. Earl F. Brown, Jr  
Ms. Deloris Jefferson  
Mr. Leslie Levy  
Mr. Ronald Bessant  
Dr. James Furtick, Jr.  
Rev. Dr. Robert Reid  
Mr. Roosevelt Garrick, Jr.

Absent

Ms. Queen Davis

PUSD Staff Present

Dr. Randy Reagan  
Ms. Jacqueline Venning

Others Present

Mr. John Carmichael, Director of Programs and Services  
Chaplain Kimberly Campbell, Camille Graham Chaplain

Chairman James Tuten called the meeting to order at 10:00 a.m. After welcoming everyone to the meeting, Chairman Tuten asked everyone to stand for the Pledge of Allegiance followed by the Invocation. Chaplain Kimberly Campbell, Camille Graham, Pastoral Care Program, was called to lead the group in prayer.

Chairman Tuten thanked Chaplain Campbell for her time.

Chairman Tuten asked if notice of the meeting was given in accordance with the Freedom of Information Act. Dr. Reagan assured him that it was.

Chairman Tuten asked if all members had reviewed the minutes from the previous meeting. Rev. Dr. Robert Reid made a motion for the adoption of the minutes. Mr. Earl Brown seconded the motion. The minutes were unanimously accepted.

Chairman Tuten called on Mr. John Carmichael who updated the Board on Judge Byars as he makes great strides in his recuperation and is very eager to return to work. Mr. Carmichael talked about Director Byars' vision for the agency where there is an education presence in all institutions, greater emphasis on job skills training as opposed to warehousing inmates and better after care for released inmates. It is envisioned that Probation, Pardon and Parole (PPP) agents have a caseload of no more than twenty and that pursuit of the GED be a requirement of parole.

Chairman Tuten thanked Mr. Carmichael for sharing this information with the Board,

Chairman Tuten asked if the members had reviewed the minutes from the last meeting, and for the approval of the minutes. Mr. Brown moved to approve and the motion was seconded. The minutes were unanimously approved.

Chairman Tuten then asked Dr. Reagan to give his Superintendent's Report.

Old Business

1. Budget Update

Dr. Reagan ask all board members to review the brief summary of the budget for Fiscal Year 2011 Fourth Quarter and the expenditures that has occurred through June 30, 2011. Dr. Reagan noted that we have been frugal before we had to be and it has paid off noting that 1.4 million dollars of SCDC general fund money had been saved. Mr. Levy made a motion to accept the budget as written. Rev. Reid seconded the motion.

2. Report on Staffing

District Office staff is down by two administrative positions: Adult Education Director and the Vocational Director. These positions are being posted.

3. Commencement Exercises

Board members have signed up to attend graduation programs. Several board members shared with the group their positive experiences at the graduations. The presence of board members promotes student achievement and encourages our staff.

New Business

1. Academic Updates

**2011 Academic Goals and Attainment**

	<b>GED's/Diplomas</b>	<b>Vocational Certificates</b>	<b>WorkKeys</b>	<b>Credentialing</b>
<b>Goal</b>	1,200	2,300	1,300	100
<b>Attainment</b>	1,209	2,546	1,469	166

\*During 2011 the highest number of GED's was awarded in the history of PUSD/SCDC.

\*During 2011 the highest number of Vocational Certificates was awarded in the history of PUSD/SCDC.

2. Turbeville 21<sup>st</sup> Century After School Program

As an update WIS TV recently ran a story. There were time sheet irregularities which we reported to the State Department of Education. Officials at SDE have indicated that there was no evidence of deliberate wrong doing.

3. August 30, 2011 -Multi-Purpose Room, SCDC Training Academy@10 am

- Next board meeting
- District wide PUSD staff in service
- Celebration of PUSD's 30 year anniversary (1981-2011)
- Academic awards
- Character awards
- Announcement of 2012 District Teacher of the Year

4. Two Provisos- State Department of Education

**Proviso I- Teacher Supply**

For the 2011-12 school year, Proviso 1A.16 allows districts to use the teacher supply allocation to: (1) provide *up to* \$275 to teachers for supplies as has been the practice in the past *or* (2) keep the funding to reduce the need to furlough or have a reduction in force.

The board unanimously moved and approved option #2

**Proviso II. Salary Schedule Step Increase**

For the 2011-12 school year, Joint Resolution 3642 allows districts to not pay the state minimum salary schedule step increase. Districts understand that teachers must not have a negative impact on their experience credit.

The board unanimously moved and approved to **not** provide a step increase to teachers but will ensure that teachers do not lose a year of experience. Teachers will be paid in the salary schedule the district used in 2010-2011.

5. Recouping State Adult Education Dollars

Dr. Reagan shared with the Board a copy of a letter he sent in June to Dr. Mick Zais, the State Superintendent of Education. Dr. Zais took a tour in May of two of our schools and the subject of recouping this money was broached in a brief meeting after the tour. The letter was a follow-up to this discussion.

At the completion of the Superintendent's Report, the chairman administered the Oath of Office to the new chairman, Mr. Earl F. Brown, Jr. Mr. Brown thanked General Tuten for his service on the board and for his dedication to Palmetto Unified School District. Mr. Brown also thanked Dr. Reagan for his outstanding leadership.

The superintendent then presented a plaque to General Tuten for his service as Chairman for the past two years. Mr. Brown also gave Chairman Tuten a Certificate of Special Congressional Recognition. The certificate read, " **In recognition of the Outstanding and Invaluable Service to the Community from Congressman Joe Wilson, Second Congressional District, July 14, 2011**".

With no other business on the agenda, Chairman James Tuten made a motion that the meeting be adjourned at 11:02 a.m. Mr. Earl F. Brown seconded. The motion was unanimously approved.

Respectfully submitted,



Jacqueline Venning,  
Recording Secretary  
Palmetto Unified School District  
Board of Trustees

Reviewed by:



Randy Reagan, Ed.D.  
Superintendent