

SCDC MINIMUM AND FEMALE SECURITY INSTITUTIONS  
IN-PERSON VISITATION PROCEDURES

**Phase 3 - In-Person Visitation Procedures at Manning Reentry & Work Release Center, Goodman CI, Palmer Pre-Release Center, Livesay CI, Leath CI, and Camille CI**

I. Eligibility

All inmates without visitation restrictions are eligible for one visit per day and a maximum of three in-person visits per month.

II. Scheduling

A. In-Person visitation is scheduled on Saturdays and Sundays during the following times:

|                     |                   |
|---------------------|-------------------|
| 8:00 to 9:30 am     | 10:00 to 11:30 am |
| 12:30 am to 2:00 pm | 2:30 to 4:00 pm   |

- B. Each visit will be no longer than one and a half hours in length.
- C. Up to three visitors (one must be an adult) may visit an inmate during a visitation period. Children of all ages may visit.
- D. Only approved visitors can schedule a visit (must be on the inmate's visitation list).
- E. Visits are by appointment and must be scheduled following the link below:  
<http://www.doc.sc.gov/family/visitation.html#sched>
- F. Visitors should arrive no more than 30 minutes prior to the scheduled visitation time.
- G. Visitation is limited at each institution for each visitation session based on social distancing for tables.
  - i. No more than 24 visits at Manning Reentry & Work Release Center, Goodman CI, Palmer Pre-Release Center, and Livesay CI
  - ii. No more than 18 visits at Leath CI and Camille CI.

III. COVID-19 Protocols

- A. Social Distancing shall be adhered to except for an embrace at entry and exit will be permitted.
- B. Visitors are not required to show proof of vaccination nor show results of a negative COVID test.
- C. All visitors will be screened for signs and symptoms of COVID-19 utilizing an SCDC questionnaire.
- D. All visitors will have their temperature checked.
- E. Visitors who do not clear the questionnaire will not be allowed to visit.
- F. Visitors with a temperate of 100.0 degrees or greater will not be allowed to visit.
- G. Visitors displaying any signs or symptoms of COVID-19 will not be allowed to visit.
- H. All visitors ages four (4) and older will be required to wear a surgical mask (issued by the institution) during the entirety of the visit.

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- I. Inmates will be screened for signs and symptoms of COVID-19 utilizing standardized inmate screening questions.
  - J. Inmates will have their temperature checked.
  - K. Inmates who do not clear the screening will not be allowed to visit.
  - L. Inmates with a temperature of 100.0 or greater will not be allowed to visit.
  - M. Staff shall wear proper PPE during visitation.
  - N. Staff screening visitors will exchange gloves and hand sanitize between each search of a visitor.
  - O. An institution with any active inmate or staff cases or with any housing unit/living area under quarantine will have visitation canceled. SCDC's Division Director of Infectious Disease Management is consulted in each instance institution with any active inmate or staff cases will have visitation canceled.
  - P. Visitation may be conducted inside and/or outside (if available and at the Warden's discretion). Inclement weather may result in the cancelation of any approved outside visitation.
  - Q. Vending machines will be accessible. Food or drink will not be shared between visitors and inmates.
  - R. Restrooms will not be accessible. Visitors are encouraged to utilize restrooms prior to arriving at the institution.
  - S. IRC photos may be taken at a location approved by the Warden in accordance with PS-10.03 "Inmate Representative Committees".
  - T. Visitation tables and chairs will be sanitized prior to use, between each visitation period, and at the end of the day.
- IV. Rules for Visitors
- A. The rules of conduct and dress code outlined in the SCDC Visitation Policy apply to all in-person visits.
  - B. A surgical mask will be required for visitors during screening and through the entire visitation period.
  - C. Visitor restrooms are not available inside the institution.
  - D. Visitors are requested to immediately inform the institution if they receive a diagnosis or develop signs or symptoms of COVID-19 within 48 hours after a visit.
- V. Rules for Inmates
- A. All inmate rules and regulations for visitation, as stated in the Visitation Policy apply to all in-person visits.
  - B. A surgical mask will be required for inmates during visitation.
  - C. Inmates requesting to utilize the restroom will be returned to their housing unit/living area and the visitation period will be canceled.
- VI. Supervision of Visits
- A. Visitation staff will wear appropriate Personal Protective Equipment (PPE) during visitation.
  - B. Visitors will be asked to exit the visitation area and maintain social distance (6 ft).
  - C. Visitation chairs and tables will be sanitized between each use.
  - D. Vending machines will be sanitized between each use.