

SCDC INSTITUTIONS WITH CONTACT VISITATION
IN-PERSON VISITATION PROCEDURES

Phase 6 - In-Person Visitation Procedures for Allendale CI, Evans CI, MacDougall CI, Trenton CI, and Tyger River CI

I. Eligibility

All inmates without visitation restrictions are eligible for two in-person visits per week (every seven days) and a maximum of eight in-person visits per month.

II. Scheduling

A. In-person visitation is scheduled on Saturdays and Sundays during the following times:

8:00 am to 10:00 am
11:00 am to 1:00 pm
2:00 pm to 4:00 pm

- B. Each visit will be no longer than two hours in length.
- C. Up to four visitors (one must be an adult) may visit an inmate during a visitation period. Children of all ages may visit; however, they must be approved and on the inmate’s visitation list.
- D. Only approved visitors can schedule a visit (must be on the inmate’s visitation list).
- E. Visits are by appointment and must be scheduled following the link below:
<http://www.doc.sc.gov/family/visitation.html#sched>.
- F. Visitors should arrive no more than 30 minutes prior to the scheduled visitation time.
- G. Visitation is limited at each institution for each visitation session based on social distancing for tables and booths.
 - i. No more than 16 visits at Allendale, Evans, and MacDougall.
 - ii. No more than 15 visits at Trenton.
 - iii. No more than 10 visits at Tyger River.

III. COVID-19 Protocols

- A. Visitors displaying signs or symptoms of COVID-19 will not be allowed to visit.
- B. Visitors are not required to show proof of vaccination nor show results of a negative COVID test.
- C. Wearing of surgical masks:
 - 1. For institutions on “Everyday” COVID Operations status, surgical masks (issued by the institution) are optional for all visitors.
 - 2. For institutions on “Enhanced” COVID Operations status, all visitors ages four and older will be required to wear a surgical mask (issued by the institution) during the entirety of the visit.
- D. Inmates displaying signs and symptoms of COVID-19 will not be allowed visits until testing is completed with a negative result.
- E. Staff shall wear proper PPE in accordance with the COVID Operations status – Everyday or Enhanced.
- F. Staff screening visitors will exchange gloves and hand sanitize between each search of a visitor.
- G. Housing units or living areas under quarantine/isolation will have visitation canceled.
- H. All contact visitations will be conducted inside the visitation room.

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- I. Vending machines will be accessible. Once purchased and opened, food or drink will not be shared between visitors and inmates.
- J. Restrooms located outside of the institution or in the lobby may be available (processing area). Visitors are encouraged to utilize restrooms prior to arriving at the institution.
- K. IRC photos may be taken at a location approved by the Warden in accordance with PS-10.03 "Inmate Representative Committees".
- L. Visitation tables and chairs will be sanitized prior to use, between each visitation period, and at the end of the day if the institution is on "Enhanced" Operations status.

IV. Rules for Visitors

- A. The rules of conduct and dress code outlined in the SCDC Visitation Policy apply to all in-person visits.
- B. Surgical masks shall be worn as indicated in Section III.C. above.
- C. Restrooms located in the visitation area will be accessible for visitors for a one-time use during the scheduled visitation period. Children aged nine and younger must accompany visitors to the restroom and shall serve as both visitor's one-time usage.
- D. Visitors are requested to immediately inform the institution if they receive a diagnosis or develop signs or symptoms of COVID-19 within 48 hours after a visit.

V. Rules for Inmates

- A. All inmate rules and regulations for visitation, as stated in the Visitation Policy apply to all in-person visits.
- B. Wearing of surgical masks:
 - i. For institutions on "Everyday" COVID Operations status, surgical masks (issued by the institution) are optional for all inmates.
 - ii. For institutions on "Enhanced" COVID Operations status, all inmates will be required to wear a surgical mask (issued by the institution) during the entirety of the visit.
- C. Inmates requesting to utilize the restroom will be returned to their housing unit/living area and the visitation period will be canceled.

VI. Supervision of Visits

- A. Visitation staff shall wear proper PPE in accordance with the COVID Operations status – Everyday or Enhanced.
- B. Visitors will be asked to exit the visitation area and maintain social distancing (6 ft) while exiting the institution.
- C. Visitation chairs and tables will be sanitized between each use if the institution is under "Enhanced" Operations status.